BOARD OF TRUSTEES REGULAR MEETING

CIE 104 (West Classroom of Center for Innovation and Entrepreneurship) 6:00 p.m. June 27, 2019

MINUTES

**Members Present**

Val DeFever

Terry Clark

Norman Chambers

Jana Shaver

Mike Wood

Cynthia Sherwood

**Others Present**

Tammie Geldenhuys, Vice-President of Student Affairs/Athletics

Taylor Crawshaw, Interim Vice-President for Academic Affairs

Brittany Thornton, Director of Enrollment/Retention Management

Andrew Gutschenritter, Interim Chief Business Officer

Beverly Harris, Executive Assistant/Board Clerk

Lori Boots, Human Resources Director

Jonathan Sadhoo, Chief Finance Officer

Tamara Blaes, Faculty Senate President

Eric Montgomery, Director of Information Technology

Cordell Jordan, Direct of Marketing

Melissa Ashford, Computer Technology Instructor

Amanda McCormick, Vet Tech Director

Page Petrucka, Theater Instructor

Bridget Carson, Developmental English Instructor

Jaicey Gillum, Director of CTE and ICC Now

Ben Seel, Political Science Instructor

Breta Campus, Student Support Services TRIO Program Director

Mallory Byrd, Allied Health Director

Laura Schaid, Program Developer

Heather Mydosh, English Instructor

**Guests**

Susan Scovel, Reporter

Andy Taylor, Montgomery County Chronicle

Heather Morgan, KACCT Director

Larry Kleeman, Ranson Financial Representative

John Eubanks, Community Member

Karl Johnson, Community Member

Melissa Johnson, Community Member

Jay Jones, Community Member

1. ROUTINE
2. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
3. Approval of Agenda – Jana Shaver moved to approve the amended agenda as presented. Terry Clark seconded the motion and the motion carried 6-0.
4. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda. Chair DeFever also introduced Heather Morgan, KACCT Director, to meeting attendees.
5. Pledge of Allegiance – Heather Morgan led the group in recitation of the Pledge of Allegiance.
6. Mission Statement – Terry Clark read the College Mission Statement.
7. Vision Statement – Jana Shaver read the College Vision Statement.
8. Approval of June 13, 2019 Meeting Minutes – Mike Wood moved to approve minutes of the June 13, 2019 meeting. Terry Clark seconded the motion and the motion carried 5-0-1 with Cynthia Sherwood abstaining as she was not present.
9. INSTITUTIONAL OPERATIONS

A. Refinancing 2009 Series Certificates of Participation – Larry Kleenan distributed information related to the traditional route of publicly offered bonds. Mr. Kleenan shared that he hopes for $45,000 - $50,000 in savings; however, the process will be cancelled at no cost to the College if savings are less than $35,000. Norman Chambers moved to adopt the Resolution authorizing the offering for sale of lease purchase agreement refunding certificates of participation, series 2019, of Independence Community College, Independence, Kansas. Cynthia Sherwood seconded the motion and the motion carried 6-0.

B. KACCT, Heather Morgan – Ms. Morgan shared personal background information and noted that she was traveling throughout the state for introductory meetings with the higher education institutions.

1. EXECUTIVE SESSION – Non-elected Personnel. Terry Clark moved the Board enter Executive Session for discussion of a personnel matter pursuant to the non- elected personnel exception, K.S.A. 75-4319(b)(1), and to include Tammie Geldenhuys, Jonathan Sadhoo, and Lori Boots. The meeting would return to Open Session at 6:50 p.m. in CIE 104 of the Cessna Learning Center. Norman Chambers seconded the motion and the motion carried 6-0. The Board entered Executive Session at 6:20 p.m. The Board returned to Open Session at 6:50 p.m.
2. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not necessary.

INSTITUTIONAL OPERATIONS

C. Resignation of President – Norman Chambers moved to accept Dr. Barwick’s resignation as presented. Terry Clark seconded the motion and the motion carried 6-0.

D. Comprehensive AA Theatre Arts Program Review/Performance Track/Production Track-Page Petrucka provided an overview of the Theatre Program reviews and answered questions. Jana Shaver moved to accept the Comprehensive AA Theatre Arts Program Performance Track and Production Track Reviews as presented. Mike Wood seconded the motion and the motion carried 6-0.

E. Comprehensive AAS Vet Tech Program Review-Amanda McCormick provided an overview of the 2-year, 81 credit hour Program and answered questions. Terry Clark, member of the Vet Tech Advisory Board, commended Amanda McCormick and the Vet Tech staff who are doing a great job; he also mentioned the incredible amount of paperwork associated with the Program. Terry Clark moved to accept the Vet Tech Program Review as presented. Jana Shaver seconded the motion and the motion carried 6-0.

F. Comprehensive Developmental English Program Review-Bridget Carson distributed appendix materials and provided an overview of the Program Review; it was noted that Program courses are not college-level courses. Mike Wood moved to accept the Developmental English Program Review as presented. Norman Chambers seconded the motion and the motion carried 6-0.

1. Postpone Annual Board Nominations and Elections – Jana Shaver moved to approve the Resolution extending the term of office for any elected Board member whose term would expire at any time in 2019 until the second Monday in January of 2020, when newly elected members of the governing body and other newly elected officials shall take office pursuant to K.S.A. 2015 Supp. 25-21a01 and Sub. For S.B. 130. Cynthia Sherwood seconded the motion and the motion carried 6-0.
2. Alternative Date for January 2020 Board Meeting – Terry Clark moved to change the regularly scheduled Board meeting in January from the 9th to January 13th in compliance with Substitute for Senate Bill 130 which revises several statues and changes the timing for various Board tasks which were traditionally done in July. Norman Chambers seconded the motion and the motion carried 6-0.
3. Renovation of AC 107 – Background information was provided regarding the renovation of AC 107; the three-bid process was observed, and local bids were sought for classroom furniture. It was noted that the renovation of AC 107 was included in the budget requests section for the Computer Science Program Review (Page 16, #3, #4, and #5); the budget requests section for the Administrative Office Assistant Program (Pages 13-14, #2, #3, and #4) also reflects the room renovations. Following further discussion, Norman Chambers moved to approve funding from the 2019-2020 budget for renovation of AC 107 in an amount not to exceed $30,000. Mike Wood seconded the motion and the motion carried 6-0.
4. KBOR Civil Rights Review/Final Letter of Findings – Taylor Crawshaw shared that she discovered an additional issue that was missed by the Audit Team (the grate between the Center For Innovation and Entrepreneurship Building and the Academic Building needs rotated to prevent accidental entrapment of tires). Approval of the Voluntary Compliance Plan will be placed on the July meeting agenda for Board approval prior to submission.

Ben Seel inquired about College leadership as we move forward. Val DeFever shared that Tammie Geldenhuys will make sure things run smoothly for the immediate future; Cordell Jordan, Marketing Director, will create and distribute a press release.

1. CONSENT AGENDA – Norman Chambers moved to approve the consent agenda which included employment of Sharniece Byrd in the position of Assistant Athletic Trainer at an annualized salary of $38,300 plus College support toward employee participation in ICC’s group health insurance plan, and the separation of Jessica Morgan-Tate from the position of Compliance Officer/Title IX Coordinator. Jana Shaver seconded the motion and the motion carried 6-0.
2. EXECUTIVE SESSION – Attorney/Client Privilege. This Executive Session was not necessary.
3. EXECUTIVE SESSION –Employer-Employee Negotiations. This Executive Session was not necessary.

Val DeFever informed the group that 2019-2020 budget discussions will take place at the July 13th Board of Trustees meeting.

1. ADJOURN – Jana Shaver moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 6-0. The meeting adjourned at 7:33 p.m.

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Beverly Harris

Board Clerk

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